



Professional Civil Engineer (OKC, OK Office)

Responsible for overall management of satellite office in Oklahoma City, OK in addition to independently applying extensive and diversified knowledge of civil engineering principles and practices to design, plan, problem solve, and coordinate detailed aspects of multiple projects. Serves as a technical specialist for the organization, as well as a project manager for state and County road and bridge projects. Client contact and travel within Oklahoma required.

Key duties/responsibilities:

- Supervises staff necessary to complete assignments.
- Reviews and approves scopes, budgets, and schedules for assignments.
- Assigns tasks to and directs Engineer Interns, technicians and/or administrative staff.
- Responsible for management of Edmond, OK office.
- Prepares proposals to provide professional services or obtain funding for engineering projects and programs.
- Establishes and maintains effective working relationships with clients, customers, officials, municipalities, contractors and others.
- Represents the organization in communications and conferences pertaining to broad-aspects of engineering assignments.
- Uses advanced techniques in the modification or extension of theories and practices of sciences and disciplines to complete assignments.
- Serves as a technical advisor to upper level management of new developments and requirements affecting the organization and to recommended improvements in programs, processes or applications.
- Performs engineering inspections of and provides technical assistance during construction.
- Reviews complete project documents for conformity and quality assurance.
- Acquires and applies an understanding of professional and ethical responsibilities.

Job Requirements:

Candidates must possess a bachelors degree in engineering from a college or university in accordance with ABET/EAC standards and registration in good standing as a professional engineer with civil designation at the State Board of Registration for Professional Engineers and Land Surveyors.

- Minimum of 10 years engineering experience required.
- Proficient understanding of CIV3D/AutoCad.
- Proficient with Microsoft Office Suite.
- Excellent communication skills (written and oral).
- Must be able to work independently and contribute to the overall team.
- Excellent interpersonal skills a must.
- Strong organizational skills and ability to effectively prioritize work to meet established deadlines.
- Ability to thrive in fast-paced, changing environment.
- Committed to life time learning as needed to maintain skill levels within the changing technology environment.

We offer a competitive salary and benefits program. Qualified candidates should submit a resume and salary requirements to:

Guy Engineering Services, Inc.
10759 E. Admiral Pl.
Tulsa, OK 74116
www.GuyEngr.com
Fax -- 918-437-0455